



**VELUMANOHARAN ARTS AND SCIENCE COLLEGE FOR WOMEN**  
**“EMPOWERING WOMEN FOR CHANGE”**  
(An Educational Initiative under Velumanoharan Health and Educational Trust)  
(Affiliated to Alagappa University- Karaikudi, Recognized by UGC Under Section 2(F))  
*Marappalam, Peravoor Post, Ramanathapuram*

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**VALUE ADDED PROGRAMME**

**2024-2025 REPORT**

**AIM**

Value added programmes are extra courses that help students acquire more skills and gain knowledge. The programmes will help students to connect the knowledge acquired with real life situations making them more advantages for the job market. The college offers a wide variety of short term certificate courses which will be conducted one day during college working days. The duration of each course will be 15 days (45 hours).

**VISION**

To help students develop skills that will make them more employable and better prepared for the industry.

**MISSION**

To provide students with the skills they need to succeed in the industry, including:

- Bridge the skill gaps and make students industry ready.
- Developing interdisciplinary skills.
- Becoming job providers rather than job seekers.
- Improving the employability skills of students.

**List of Courses Offered**

S.NO	COURSE NAME	COURSE INCHARGE	COURSE TUTOR
1.	Aari Work	Miss.G.Yogadharshini Miss.Vishali	Mrs.Nithya
2.	Beautician	Miss.S.Sivasankari	Mrs.R.Sabitha
3.	Tally	Mrs.N.Anjali Priya	Mrs.Hasina
4.	Tailoring	Miss.Shamini	Mrs.Karthika

**AARI**

The Aari certificate course is a value added program designed to equip students with the skills and knowledge required to master the traditional Indian embroidery technique of Aari. The course aimed to preserve and promote this ancient craft, while also providing students with a marketable skill.

The course covered the fundamentals of Aari embroidery, including basic stitches advanced techniques and designs

The course is typically divided into the following sections

### **Introduction to Aari work**

History and cultural significance

Overview of tools and materials (Needle hoop fabric threads)

### **Basic techniques**

Handling the aari needle

Practicing basic stitches

### **Intermediate and advanced techniques**

Bead work sequin attachment and zari work

### **Project work**

Completing a full design on garments like sarees blouses or decorative items

### **Business and application ,**

Tips on starting a business pricing and marketing Aari work

#### **AARI WORK REPORT**

S.NO	DAY	DATE	SYLLABUS COMPLETION	STAFF INCHARGE	NO.OF STUDENTS ATTENDED
1	FRIDAY	21/06/2024	AARI INTRODUCTION	G.YOGADHARSHINI VISHALI	61
2		28/06/2024	STAND & FRAME FITTING		56
3		05/07/2024	CHAIN STICH& END KNOT		56
4		12/07/2024	PATTERNS&SMALL ZIG ZAG		56
5		19/07/2024	BIG&DOUBLE ZIGZAG CHAMKI SUGAR BEADS SILK THREADS		56
6		26/07/2024	CHEVRON CHAIN STONE BACK CHAIN MARKING		56

7		02/08/2024	FISHBONE LOAD LOOP CHAIN DOUBLE COLOUR CHAIN		56
8		09/08/2024	MARKING FEATHER STITCH HERRINSBONE &SHORT		56
9		16/08/2024	PANI WORK TUBE BEATS EMBOSED LOAD STITCH MAT FILLING		56
10		23/08/2024	Zardosi loaded zardosi feather stitch loop chain stitch		51
11		30/08/2024	Double color chain stripped chain stitch		48
12		06/09/2024	Back chain stitch mat filing stitch chain stone		51
13		13/09/2024	Assessment		50
14		20/09/2024	Final demo by students(practicals)		51
15		27/09/2024	Display by students		51

#### **AARI (STUDENTS SHOWCASE)**

**DATE:27.09.2024**

This displays celebrates the creativity dedication and craftsmanship of our talented students who have completed their journey in mastering the intricate art of Aari embroidery.

Each piece on display is tasteament to the hard work and passion poured into learning this timeless craft from basic stitches have transformed fabric into exquisite works art blending tradition with innovation

Explore their journey admire their skills and the inspired by the artistry they bring to life .This show case represents not just their growth but also the rich heritage of aari embroidery that continues to thrive through hands

**WHERE THREADS WEAVE STORIES AND  
CREATIVITY MEETS EXCELLENCE**

## GLIMPSE OF EVENT



## STUDENT FEEDBACK ON AARI



Kamali P

III B.Sc chemistry

The course was an excellent introduction to the traditional Indian embroidery technique .the instructor was knowledgeable and provided clear instructions



Malini shree V

III B.Sc chemistry

The hands on training practice sessions were extremely helpful in understanding the stitches and techniques .



Kaviya R

III B.Sc Mathematics

Excellent instructor Guidance the course is very useful practical sessions were helpful.Course materials were good quality



Uma Bharathi M

III B.Sc chemistry

The course valued for start the own business or work as freelance designers.Its particularly benifical for those looking to establish themselves in the fashion



Shivani R

III B.Sc mathematics

The course was very helpful. Allows individuals to explore creativity by designing unique patterns.

### **BEAUTICIAN COURSE REPORT**

S.NO	DAY	DATE	SYLLABUS COMPLETION	STAFF IN-CHARGE	NUMBER OF STUDENT ATTENDED
1	Friday	21/06/24	Introduction, Threading instruction, Bleach(instruction)	S.Siva Sankari	11/21
2		28/06/24	Threading (practical),Skin analysis for facial, Types of facial, product knowledge for facial		15/21
3		05/07/24	Facial (practical), Bleach (practical),Skincare guidance		15/21
4		12/07/24	Hair oil massage (theory & practical) Product knowledge for saree pre-pleating		18/21
5		19/07/24	Saree pre-pleating without ironing, saree pre-pleating ironing and Box folding, saree draping(pre-pleated)		19/21

6		26/07/24	Saree draping without pre-pleating, saree to lehenga draping Saree to half-saree draping product knowledge for hair styling, students practice(saree box-folding)		20/21
7		02/08/24	Three different types of Hair style, Hair straightening, Hair crimping techniques.		20/21

S.NO	DAY	DATE	SYLLABUS COMPLETION	STAFF IN-CHARGE	NUMBER OF STUDENT ATTENDED
8	Friday	09/08/24	Handling heat tools(students), curls on hair Advance type of hair style, Extension fixing	S.Siva Sankari	20/21
9		16/08/24	Skin care(CTM Theory),Foundation theory, Brush theory, vanity setup, Makeup procedure(Notes)		17/21
10		23/08/24	Brush theory (explanation), corrective makeup, colour theory, Eye makeup look demo		20/21
11		30/08/2024	Brides maid look (no foundation) Messy Inward braid, lehenga draping		19/21
12		06/09/2024	Bridal Muhurtham Look		16/21
13		13/09/2024	Assessment		17/21
14		20/09/2024	Final demo by students (practicals)		18/21
15		27/09/2024	Display (by students)		19/21



## **ASSESSMENT**

**Date:27.09.2024**

The beautician course students of VMASCW organized an exhibition to showcase their skills and processes in various beauty treatments. The event was held on 9:30 am to 12:30 pm.

### **Display and Processes:**

The students displayed their expertise in multiple beauty processes, including:

- Threading
- Mehendi
- Saree drapping
- Hair style
- Haldi makeup
- Bleaching
- Bridal muhurtham makeup
- Saree pre-pleating etc..

The displays were set up in a visually appealing manner, with clear explanations and demonstrations of each process.

Students and staff from all departments visited the exhibition, showing keen interest in the various displays. They asked questions and engaged with the beautician course students, who explained the processes and techniques involved.

Our principal, graced the occasion with her presence. She spent time viewing the displays, interacting with the students, and appreciating their hard work and dedication.

The beautician course exhibition was a resounding success, showcasing the students' skills and talent in various beauty treatments. The event provided a platform for the students to demonstrate their learning and receive feedback from peers and faculty. We look forward to organizing more such events in the future.



## STUDENT FEEDBACK



### **B.Subiksha,III-B.COM**

Thank you for a great course. Great presentation style with lots of opportunities to ask questions and talk about course with practicals which all made for a really enjoyable and informative course. This has more than met my expectations. A wonderfully practical course. It is very useful to make higher knowledge.



### **A.Monisha,III-BCA**

I would like to thank you for your wonderful work! . the class she handles that way was very amazing.i learnt facials, threading, hairstyles, makeup, and saree wearing.the product she provided is very good and has no side effects. it was really useful for me.Now I'm trying to built up myself from her teaching .



### **P.Rethika Sri,III-B.COM**

This class was very useful for me. Our teacher made it easy for the students to understand. What I learned in this class will be very useful if I own a parlour in the future.



**S.Tharshini**

### **III- B.Sc., Microbiology**

I thoroughly enjoyed the Beauticians course, which exceeded my expectations in terms of content, Instruction and hands on training. the Instructors expertise and teaching style made complex concepts easy to grasp and the practical sessions. Were well organized and effective. The course covered a wide range of topics from skin care and makeup to hair care.



**M.Bavithra,III-B.COM**

Thank you. I am so grateful to have taken part in the course. we were all able to comfortably ask questions on variety of topics. I felt much more confidence in my knowledge as a beautician.

### **TAILORING**

Tailoring certificate course is a value added program designed to equip students with the skills and knowledge required to master the traditional Indian of Stitching. The course aimed to preserve and promote this ancient craft, while also providing students with a marketable skill.

The course covered the fundamentals of Tailoring, including basic stitches advanced techniques and designs

The course is typically divided into the following sections

#### **Introduction to Tailoring**

- History and cultural significance .
- Overview of tools and materials.

#### **Basic techniques**

- Handling the Tailoring machine.
- Practicing basic stitches.

## Project work

Completing a full Blouse work.

## Business and application

Tips on starting a business pricing and marketing.

### SYLLABUS COMPLETION REPORT

S.NO	DAY	DATE	SYLLABUS COMPLETION	STAFFIN- CHARGE	NOOFSTUD ENTSATTEN DED
1	Friday	21/06/24	Introduction	M.Shamini	16
2		28/06/24	Pedalling and papercutting		16
3		05/07/24	Kerchief cutting and stitching		14
4		12/07/24	Pillow cutting and stitching		14
5		19/07/24	Chudithar neck cutting and bill stitching		16
6		26/07/24	Chudithar neck cutting and bill stitching		14
7		02/08/24	Chudithar top stitching		14
8		09/08/24	Chudithar top stitching		14
9		16/08/24	Chudithar top stitching		14
10		23/08/24	Blouse neck cutting		14
11		30/08/24	Blouse hand cutting		13
12		6/09/24	Blouse cutting practice		12
13		13/09/24	Blouse stitching		10
14		20/09/24	Blouse stitching		08
15		27/09/24	Blouse stitching		10



## TALLY

### Introduction

The Tally Course was designed to equip participants with comprehensive knowledge and practical skills in using Tally for accounting and financial management. This program aimed to empower participants to handle accounting, inventory, and tax-related tasks efficiently using Tally software.

Duration: ( 15days, 45 hours)

Mode: Offline

Participants: 84 participants

### Course Objectives

The primary objectives of the course were:

To familiarize participants with Tally basics and its interface.

To enable accurate accounting data entry and report generation.

To teach GST, taxation, and payroll management using Tally.

To develop proficiency in generating and analyzing financial reports.

## Key Modules Covered

Introduction to Tally

Overview of Tally ERP.

Setting up a company profile.

## Accounting Fundamentals in Tally

Ledger creation.

Journal entries and voucher types.

## Inventory Management

Stock group and item creation.

Managing inventory and stock valuation.

## GST and Taxation

GST configuration and compliance.

Filing GST returns.

## Payroll and Employee Management

Setting up payroll features.

Generating payslips and compliance reports.

## Financial Reporting and Analysis

Generating Profit and Loss statements, Balance Sheets, and Cash Flow reports.

Data security, backup, and restoration in Tally.

## Outcomes and Achievements

**Practical Skills:** Participants demonstrated proficiency in using Tally for real-world accounting tasks.

**Assessments:** All participants successfully completed project assignments, such as creating a company in Tally, managing transactions, and generating reports.

**Certificates:** Participants received certificates of completion to acknowledge their achievement.

## Feedback and Insights

## Participant Feedback:

The course was extremely informative and practical. I feel confident using Tally in my job Now”

"The hands-on approach helped me understand how Tally works in real-life scenarios."

Suggestions: Participants recommended adding more advanced modules like automation and integrations with Tally.

## Challenges and Resolutions

Challenge: Some participants initially struggled with configuring GST.

Resolution: Extra sessions were conducted to address specific challenges and clarify doubts.

## Conclusion

The Tally course was a success, providing participants with essential accounting knowledge and practical experience. The program enabled them to use Tally for accounting, taxation, and financial reporting effectively.

The organizing team expresses gratitude to all participants, trainers, and stakeholders for their dedication and cooperation.

## Appendices (Optional)

### Participant list with attendance

This final report serves as a detailed record of the course and its impact. Let me know if you need further customization or additional sections.

S.NO	DAY	DATE	SYLLABUS COMPLETION	STAFF IN-CHARGE	STUDENTS STRENGTH
1		21/06/24	Accounting Basics: Intro to tally, company information		73/84
2		28/06/24	Ledger Demo		82/84
3		05/07/24	Ledger Creation&Voucher Demo&Creation		82/84
4		12/07/24	Purchase,Sales&Report		79/84



5	Friday	19/07/24	Becau and Billwise 711 feature	N.Anjali Priya	81/84
6		26/07/24	711-Intersect Calculation		82/84
7		02/08/24	711 -71 Budget&Controls		70/84
8		09/08/24	Cost Centre&Reversing Journal		76/84
9		16/08/24	Godown		76/84
10		23/08/24	Maintain Batchwise Details		69/74
11		30/08/24	Multiprice level,Discount,Actual&lined, Tracle additimal cost		73/84
12		06/09/24	Payroll and qsoler processing		83/84
13		13/09/24	Raw materials ad returns		83/84
14		20/09/24	GST, VAT, TDS, Expert		83/84
15		27/09/24	Questions Discussion	N.Anjali Priya	84/84
16		26/10/24	Final examinations		83/84

